

**Keithsburg City Council Minutes  
Held at 302 S. 14<sup>th</sup> Street  
July 8, 2013**

**Mayor Henshaw opened the Meeting at 6:30 PM**

**Alderman Physically Present:** Kae Stevens, Jan Occhi, Davina Logsdon, Jeff Gilmour, Bud Laubach and Dave Hudson. Chuck Reynolds-Treasurer and Terri Gibson-City Clerk were also present.

**Minutes of last month meeting:** Jeff made a motion to accept; Jan seconded, accepted by all.

**Cash Receipts:** Davina made a motion to accept; Jan seconded, accepted by all.

**Cash Disbursements:** Jan made a motion to accept; Jeff seconded, accepted by all.

**Campground Electrical Repairs:** Jeff explained we need to get another estimate and we cannot access the area right now with the high water. Jan made a motion to table until further notice; Jeff seconded, accepted by all.

**Temporary Levee at the Boat Club:** George and Allen met with a representative from FEMA and were informed that if we remove the temporary levee at the Boat Club within 6 months we would be eligible for the expenses to be reimbursed. Allen suggested taking the levee out after the threat of flooding and stockpile the material near the site. He also suggested having the engineers look into incorporating this area into the levee project. Jared explained if we raise the existing levee 2 ½ feet it will have to tie into the other levee. After much discussion Jan made a motion to take down the temporary levee after the risk of flooding; Dave seconded, accepted by all.

**Campground Expansion Area:** Steve Nylin explained there are permits that must be acquired prior to putting sewer on each of the new campsites. He explained that there is a State law requiring drawings by an engineering firm be submitted to EPA for approval of any expansion on the city sewer. Davina asked if every new construction required this process and he explained personal property is different and with this being for 8 sites the dump must go into a 6 inch main not a 4 inch pipe. Jeff suggested having MSA draft the drawing for water and sewer. Jeff made a motion to table until further notice; Jan seconded, accepted by all.

**Sewer Panel at the Lift Station:** Steve Nylin explained we are still waiting on the quote from AmerenIP to install the 3 phase panel at the C lift station.

**MSA Professional Services (Engineers):** Jared Fluhr was present and gave an update on the “IKE” Grants.

**“IKE” Street Project update:** Pamphlets were mailed out to all the businesses explaining the road closure schedule and detour routes. Jared also mailed the pamphlets to all the residents that will be directly affected by construction. AmerenIP should be done tomorrow and the road work should start on Wednesday.

**“IKE” Levee and Storm update:** Engineers meeting with Corps of Engineers next week.

**Comprehensive Planning Grant:** Kickoff meeting was earlier tonight and another one scheduled for next month.

**Water/Sewer:** Steve Nylin explained the B lift station pump is back in operation and there is still a temporary pump in the C station. He also mentioned the dehumidifier at the well needs replaced.

**Marina:** Steve explained the investors are still interested but now that the permits are expired it would be another 3 or 4 year process. Dave suggested leaving it in the comprehensive plan for now and the council agreed.

**Fire Department - ISA Audit:** Fire Chief Charlie Brown explained they had the ISA (Insurance Service Audit) audit today and they will be receiving a big packet in the next 6 weeks for the new insurance rating. Several things are a big factor with the rating such as the response time, age of equipment, pumps, etc.

**Fire Department – Ambulance:** Fire Chief Charlie Brown explained the ambulance is still not running right and we need a different one, however the fire department has realized it is not feasible to raise enough money to purchase a new ambulance. Joshua Howard presented the council with information on a used 2005 Foster Coach Ambulance for \$40,000.00 (with old ambulance as a trade-in). The fire department has \$20,000.00 for a down payment and is asking the city to co-sign on a \$20,000.00 loan. Midwest Bank has already preapproved the loan at 3.12% interest rate for 10 years. Davina had 2 pages of signatures in favor of purchasing another ambulance. The fire department pays the loan with funds from their fundraisers and after it is paid in full the city will receive the title. Mayor Henshaw explained it is a must for the city. Josh also explained Foster Coach will fix everything and transfer everything from the old ambulance. Kae made a motion to authorize the mayor to co-sign the note; Bud seconded. Kae-yes; Bud-yes; Dave-yes; Jan-abstained; Jeff-abstained; Davina-abstained and Mayor Henshaw-yes. Motion carried.

**Streets/Sidewalks:** Davina explained Steve Nylin suggested putting a stop sign at 7<sup>th</sup> & Madison (east side of the road). Jeff made a motion to accept; Jan seconded, accepted by all. She also mentioned the owners of the Eagles Nest asked permission for their customers to temporarily park on the FEMA lots between 4<sup>th</sup> & 5<sup>th</sup> and Jackson Street during the road construction. The council agreed. Jeff asked if the sidewalks that AmerenIP tore up will be put back in. George will check with Jared on this issue.

**Campground:** Lenover's contacted Elsie and asked permission to be allowed back in the campground. Jeff made a motion to allow them back in and if they cause any more trouble they will be evicted permanently; Jan seconded, accepted by all.

**Advertise for Cleaning Estimates at City Hall:** Maximum of 8 hours a month and cleaning the gym when necessary. Davina made a motion to place an advertisement in the paper; Jan seconded, accepted by all.

**Keithsburg Homepage:** Terri is building a new Keithsburg Homepage and there will be a charge of \$149.04 per year for the site hosting. After a computer crash approximately 3 weeks ago the existing homepage is still active, however she is unable to edit and/or add anything. Choosing the premium package the new homepage will still be located at keithsburg.com (domain name) without any ads and unlimited space. Kae made a motion to accept; Dave seconded, accepted by all.

**Put the Subdivision Lots back on the market:** After the 2008 Flood the council put a hold on all the lots in the subdivision in case a flood victim had any interest. People have been acquiring about the lots. The

city only owns 8 lots. The 8 lots don't include #37 which is where the ballpark entrance sign is located. Duke Brown was present and reminded the council the fire department is the ones who purchased the land and turned it over to the city. After much discussion Davina made a motion to put the lots back on the market for \$1,500.00 each with the following stipulations: maximum of 2 lots per household in which 1 must have a residence (construction must be started within 1 year and finished within 2 years), and waive the water and sewer hookup fees; Dave seconded. Kae-yes; Davina-yes; Jan-yes; Jeff-yes; Bud-yes; Dave-yes; Allen-yes. Motion carried.

**Garden Beautification at City Hall:** Donna Pinger explained she broke her wrist in May and then developed other health issues; therefore she has not been able to work on the garden. She had planted the flowers in but about 50 percent did not survive and will have to be replaced next spring. The garden doesn't have the perennials that she had planned. Her family, friends and a community service worker have been helping her. Davina suggested she not worry about finishing the garden until next year due to her health. The council agreed.

Jan made motion to adjourn, Davina seconded, accepted by all.

Time: 7:45pm

Terri Gibson  
City Clerk