

Keithsburg City Council Minutes
Held at 302 S. 14th Street
April 13, 2015

Mayor Henshaw opened the Meeting at 6:30 PM

Alderman Physically Present: Kae Stevens, Davina Logsdon, Jan Occhi, Ronnie Brock, Bud Laubach and Dave Hudson. Chuck Reynolds-Treasurer and Terri Gibson -City Clerk

Mayor Henshaw thanked Dave and Bud for their years of service

Jan made a motion to approve the minutes of last month's meeting; Dave seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes; and Dave-yes. Motion Carried.

Davina made a motion to authorize the Cash Receipts and Disbursements; Ronnie seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes; and Dave-yes. Motion Carried.

New Campground Host(s): The campground committee hired Charlie and Carolyn Gertz to be the new hosts. The committee had a difficult time deciding between the applicants. The Gertz's were present and Mayor Henshaw introduced them to the council and citizens.

MSA Professional Services (Engineers): Steve Haring explained the council met on March 24th and reviewed the Levee and Storm Pump project status, funding status, project scope, project schedule, and general direction of the projects.

OSLAD Grant Application Update: Steve Haring (MSA) presented the council a contract and scope of work in the amount of \$6,350.00 to assist the city with a campground master planning. The council is going to hold off for now.

Mercer County Family Crisis Center: Marla Reynolds was present and explained May is the month to take a stand against child abuse. The 6th Annual Child's Advocacy Walk is May 2nd and starts at Central Park in Aledo at 9:00am and she reminded everyone all the funds raised stays within Mercer County. In the past 12 months they have helped 18 people from the City of Keithsburg and 12 of them were children. On April 17th, 18th, 24th, and 25th from 7:00pm until 9:00pm they are having a step up in Central Park in Aledo with an interactive billboard. Any kids there will receive a free super hero cape and a child ID kit. All the funds go to counseling kids. Jan made a motion to donate \$850.00; Davina seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Police Department and Streets and Sidewalks: Davina made a motion to go into closed session at the end of the meeting to discuss sending Jacob to an 80 hour transition course and consider giving Rob Doss a raise; Ronnie seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Police Department Hours: Mayor Henshaw asked to raise the maximum 25 hours for police protection back up to 32 hours per week; Davina made a motion to approve; Jan seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Village of Seaton Intergovernmental Police Service Contract: The Village of Seaton will pay \$30.50 per hour for 20 hours in a calendar month, including travel time between City and Village; which includes services of the officer, automobile use and fuel, and use of such equipment as normally carried in the police car and on the officer's person. Davina made a motion to approve; Jan seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Fire Department: Davina explained the Pancake Breakfast was a huge success.

Kevin Zander Fire Department Application. Dave made a motion to approve; Jan seconded. Kae-abstained; Davina-abstained; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Advertise for Help: Mayor Henshaw suggested taking applications for another part-time helper for the summer. To help with the mowing and forming up the concrete for the campground pads. He also explained the city will be mowing the majority of the FEMA lots with the batwing mower this year. Davina suggested accepting contract bids for mowing and then compare which would be cheaper. Also advertise for cleaning at city hall/gym. Davina made a motion to advertise the part-time maintenance helper, plus give the streets committee authorization to hire and pay minimum wage and work up to 24 hours per week; bids for mowing per 50' X 100' lots, and cleaning at city hall; Jan seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Parking on 4th Street from Washington to Jefferson: Mayor Henshaw and Davina both have concerns about the semi's parking along the road right-of-way. They are concerned campers will not have enough room for two-way traffic. In addition they are dropping trailers. Dave suggested we want to keep them in town and he suggested asking them to park in the downtown area. The council agreed to have the police officer go talk to the drivers. Davina explained she has had complaints about the motor home and vehicles parked along 10th & Washington Street.

Campground: Terri suggested converting some to the open green space (FEMA Properties) into full service campsites and leasing the lots to individuals on a 6 month lease. The person leasing the ground would be responsible for mowing and maintaining their lot for the season. The council discussed whether they would be interesting in pursuing this project. The city would install water and sewer service, furnish a picnic table and place rock for a camping pad. Possibly charge \$275.00 monthly which would include water, sewer and garbage. This does not include electricity; each site would have their own electric meter. Davina made a motion to approve; Jan seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Zoning: Gary Fues was present to discuss an issue with a garage at 11th & Adams Street. Gary mentioned the garage was placed from a FEMA lot and located at 11th & Adams Street without a building permit. Ronnie Shaw (zoning officer) placed a blank permit on the garage for temporary. Gary questioned whether it was within the 5' setback. Bud and Gary will get together tomorrow and determine it is setback the 5'. Davina suggested a copy of the building permits be kept at city hall.

Ordinance Violation: Nila Carle was present and mentioned last month she was informed she could not have her chickens and her lawyer informed her that we could not revert back to the old ordinance. She informed the council she was not going to get rid of her chickens. I talked to our city attorney after last month's meeting and he informed me that they cannot have chickens in the residential district and that if they don't comply we will pursue legal action. She also questioned having to have a building permit for a shed that is on skids and the green house that is for agriculture. Both buildings still require building permits.

Davina made motion to go into closed session to discuss personnel, Jan seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes; and Dave-yes. Motion Carried.

Police Department: Davina made a motion to send Jacob to the 80 hours transitional course. No second. Motion not carried.

Streets/Sidewalks: Rob Doss makes \$9.00 an hour and the last raise he received was August of 2013. Davina made a motion to give Rob a \$1.00 an hour raise; Dave seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes and Dave-yes. Motion Carried.

Davina made a motion to adjourn, Ronnie seconded. Kae-yes; Davina-yes; Jan-yes; Ronnie-yes; Bud-yes; and Dave-yes. Motion Carried.

Time: 8:17pm

Terri Gibson
City Clerk