

**Keithsburg City Council Minutes**  
**Held at 302 S. 14<sup>th</sup> Street**

**Mayor Henshaw opened the meeting at 6:30 PM**

**Council Members Physically Present:** Aldermen-Kae Stevens, Davina Logsdon, Jan Occhi, Jeff Gilmour, Bud Laubach, and Dave Hudson; Treasurer-Charles Reynolds and City Clerk-Terri Gibson.

**Minutes of last month meeting:** Davina made a motion to accept; Jan seconded, accepted by all.

**Cash Receipts:** Jeff made a motion to accept; Jan seconded, accepted by all.

**Cash Disbursements:** Jan made a motion to accept; Davina seconded, accepted by all.

**Mayor Henshaw appointed the following committees (including himself on each one):**

**Mayor Pro Tem-Jeff Gilmour**

**Streets and Sidewalks-Jeff Gilmour and Dave Hudson**

**Ballpark and Parks-Dave Hudson and Kae Stevens**

**Board of Health, Ordinances and Nuisances-Davina Logsdon and Bud Laubach**

**Campground-Jan Occhi and Jeff Gilmour**

**Revolving Loan Fund-Charles Reynolds, Terri Gibson, City Attorney and Jan Occhi**

**Gymnasium-Cindy Diehl**

**Emergency Shelter-Jeff and Shawn Gilmour; Jan and Mike Occhi; Allen and Elaine Henshaw, Chuck Reynolds, and George Lyle**

**Police-Mayor Henshaw will be taking care of the police with assistance from Jeff Gilmour**

Jan made a motion to accept, Dave seconded, accepted by all.

**State Code for Vehicles Ordinance:** Officer Chandler explained at the April meeting that if the city adopted an ordinance including the State Code for Vehicles, the police officers would then write violators a ticket per city ordinance and the city would receive the entire traffic ticket income. This was tabled from last month meeting. All traffic tickets including but not limited to stop signs, speeding, turn signals etc. Jan made a motion to accept; Jeff seconded, accepted by all.

**Campground Electrical Repairs:** Replace the 800 Amp electrical panel (breakers are no longer available) the new panel will have (6) 200Amp breakers; place (3) new conduits under the road to first row of electric pedestals and install (4) new 50Amp pedestals and wire (city

provides trenching and additional labor when needed). Plus need to build a walkway structure and power panel backboard. Subject was tabled from last month meeting. Jeff explained we need to get another estimate and we cannot access the area right now with the high water.

**Campground:** Last month Jeff suggested putting in 8-10 campsites on top of the hillside west of the car wash. The campsites would be available during high water. Jeff explained the projected cost for 10 campsites with water and sewer hookups is \$15,000-\$16,000. Includes gravel for road and pads, (5) water hydrants, (10) sewer drops and (2) 200amp service. The 10 sites would only require one of the 200amp but the other 200amp would be available for future campsites on the east side. Jeff suggested charging and extra \$5 dollars more per day for the sewer hookups. Jeff has talked with AmerenIP and they can have the electric service available within 3 weeks of the invoice being paid (weather permitting). Jan made a motion to accept; borrow from General Fund Checking; Davina seconded, accepted by all.

**Flood Preparation Options:** The council discussed the option of leaving the levee at the Boat Club and purchasing sand barricades for the highway closing. Subject was tabled from last month meeting. Davina would like it to stay closed but understands the problems it would cause. Dave suggested talking to Kenny Tharp about the possibility of building a road off to the east of the cotton wood tree. He also suggested raising the ground enough to make the water run off to Main Street and eliminating the drainage pump. The council is also going to look at making the sewer dump at the bathhouse more accessible. Jan made a motion to table until next month; Jeff seconded, accepted by all.

**Police Department:** Officer Chandler asked the council to purchase another portable radio because at this time he and Randy are sharing one radio and they are having a problem keeping it charged. The radio and mic will cost \$450.00. Both officers would each have a radio at home and they would be able to keep them charged. Davina made a motion to accept; Jan seconded, accepted by all.

**Chairman of the Zoning Board:** Gary Fues, Nila Carle and Bud Laubach have all showed interest in the chairman position. Subject was tabled from last month meeting. Jeff made a motion to appoint Bud Laubach; Davina seconded, accepted by all except Bud who abstained. Motion carried.

**MSA Professional Services, Inc.:** Jared Fluhr will be present to give updates on the "IKE" Disaster Recovery Projects.

**"IKE" Street Project:** Jared from MSA explained Laverdiere is waiting on AmerenIP to finish moving the gas meters. George Lyle explained they told him it would take at least 3 weeks. Jared recommends that Laverdiere install a water meter at their concrete plant once they get setup and that someone checks the meter on a regular basis. Jared also explained the pay request procedure for the project. Laverdiere will submit the quantities to MSA and then it will go to the IKE office for approval and to DCEO for payment. Jared assured the council that it was his job to verify the amounts prior to asking for the council approval. Jared did present the council with the first pay request of

\$64,457.79. Jan made a motion to accept contingent upon approval from the IKE office; Jeff seconded, accepted by all.

**“IKE” Levee and Storm Pump:** Teracon will be here doing some boring into the levee.

**“IKE” Comprehensive Planning Grant:** Jan made a motion to accept the Professional Services Agreement between the City and MSA Professional Services, Inc.; Dave seconded, accepted by all.

**“IKE” Comprehensive Planning Grant:** Jared explained the first action is to select a steering committee of 6-10 people to work towards the city’s priorities for the next 20 years. Once the committee is selected they will have a kick off meeting to give an overview and general information of the program. The meetings are always open to the public.

**“IKE” Planning Grant Steering committee:** Mayor Henshaw to be in charge of the steering committee that will include the following members: Kae Stevens, Davina Logsdon, Jan Occhi, Terri Gibson, Jeff Gilmour, Bud Laubach, Dave Hudson, Jared Fluhr, Steve Nylin, George Lyle and Gale Moore. Davina made a motion to accept the committee; Jan seconded, accepted by all.

**Water/Sewer:** Mayor Henshaw mentioned Joe Sargeant has a past due sewer bill and he wanted to know if the city would allow him to mow to work off his balance. The council did not agree to this arrangement.

**Water/Sewer:** Steve Nylin was present and explained one of the EPA requirements is to publish a customer confidentiality report in which gets published in the Rock Island Argus. The high water is causing sewer problems as normally we pump 75,000 gallons a day and with the high water we are pumping 350,000 gallons a day. Steve also reported that recently there have been several issues at the lift stations. There are 3 different lift stations that pump to the sewer treatment plant and they are only designed to pump sewage and recently the pumps have required maintenance due to non-sewage items getting caught up in the pumps such as clothing, socks, rags, and a new product of handy wipes that advertises that they are flushable and they are not because they are not disintegrating. There were numerous maintenance calls on the pumps last week. Replacing one of the pumps was about the same as repairing it. Steve suggested putting a trash rack in the inlet; however the station would require some modifications. Steve also suggested replacing the single phase electric to 3 phase. Steve will get estimates for next month’s meeting. He also suggested having Hydroview come on an annual basis and do a clean out.

**Marina Project:** Steve Nylin explained Mike McPatrick is still interested in building the marina. Steve went up and talked to the Corps of Engineers last Wednesday and they said the project was still due able through the permit process. The council agreed to have Steve follow up

with Mike and have him come and present his plan. Steve explained one of the issues with the permit was the illegal levee work that impacted the wetland mitigation plan, however MSA is working on that as more wetlands will become available with the levee project.

**Fire Department:** Davina explained Charlie is working on the ISO Audit ratings. Jeff mentioned the band shelter is ordered.

**Streets/Sidewalks:** Mayor Henshaw explained we have had 6 volunteer workers since May 15<sup>th</sup> and they have been helping a total of 132 hours. They have been mowing, weed eating, overseeing the water pumps and patching holes. As of today the mowing is caught up and there has been a lot of time spent pumping water. Davina mentioned she has been getting asked at Casey's why the volunteers are doing what George is paid to do. Davina tells them to come to the council meeting if they have an issue. Dave suggested they should go to Allen and if they are not satisfied with Allen then they should come to the meeting. The council thanked the volunteers for all of their help and Robbie for all his hard work. Jan asked the council about putting a sign up in her neighborhood that a blind person living here. The council agreed.

**Campground:** Jeff made a motion that if anyone causes problems at the campground that both parties be evicted; Dave seconded, accepted by all.

**Scoreboard at the Ballpark:** Kae explained we now have the new scoreboard and Daymeon would like to know if the council would split half the cost of installing it on 8" beams. Kae explained the 8" eye beams are \$806.00. Davina made a motion to pay \$403.00; Jan seconded, accepted by all except Dave who abstained. Motion carried.

**Kenny Tharp:** Mayor Henshaw suggested compensating Kenny Tharp some gas money that he spent while building the levee. Dave estimated the fuel cost was around \$750.00 Jeff made a motion to pay Kenny \$750.00 for fuel; Davina seconded, accepted by all.

**Animal Control Contract:** The amount charged for the animal control is calculated by the 2010 census which is 609 people @ .33 for a total of \$200.97 per month. Last year it was \$194.88 per month for an increase of \$6.09 per month. Davina made a motion to accept; Jan seconded, accepted by all.

**Prevailing Wage Ordinance:** Davina made a motion to accept; Jeff seconded, accepted by all.

Davina made motion to adjourn, Jan seconded, accepted by all.

Time: 8:25pm

Terri Gibson  
City Clerk