

**Keithsburg City Council Minutes**  
**Held at 302 S. 14<sup>th</sup> Street**  
**June 9, 2014**

**Mayor Henshaw opened the Meeting at 6:30 PM**

**Alderman Physically Present:** Kae Stevens, Davina Logsdon, Jan Occhi, Jeff Gilmour, Bud Laubach and Dave Hudson. Charles Reynolds-Treasurer and Terri Gibson-Clerk.

**Minutes of last month meeting:** Jan made a motion to accept; Jeff seconded, accepted by all.

**Cash Receipts:** Dave made a motion to accept; Jan seconded, accepted by all.

**Cash Disbursements:** Jan made a motion to accept; Bud seconded, accepted by all.

**Audit Proposals:** The advertisement has been placed in the paper giving until July 11, 2014. Update next month.

**Insurance Proposals:** The advertisement will not run until the bid packet is prepared. Terri has been informed that insurance companies will not want to bid until the renewal date is closer, which is January 1, 2015.

**Sewer Treatment Plan Grant:** Nick Wagner had explained last month the grant applications are due in the spring, and MSA will charge \$10,000 apply for the grant and permits. Davina made a motion to table until next month; Jeff seconded, accepted by all.

**MSA Professional Services (Engineers):** Jared Fluhr asked the council to consider a General Engineering and Miscellaneous Services Agreement. The estimated miscellaneous services task order is \$15,000.00; however there is no monthly fee. They would only bill for work the city approves. Jan made a motion to accept contingent upon our city attorney's approval; Dave seconded, accepted by all.

**“IKE” Street Project Update:** MSA has spoken with Laverdiere Construction regarding the topsoil and seeding issues along the project. Laverdiere disagrees that the lack of grass is a result of them failing to meet the contract requirements for salvaging topsoil and seeding. Laverdiere is willing to rake, re-seed, and then inter-seed throughout the project for \$5,000.00 (which is the amount remaining in the grant). Jared explained the city could purchase the supplies to re-seed, however all the labor would have to be done by volunteers. Jan made a motion to purchase grass seed, fertilizer, top soil, spreaders, sprinkler, etc., but wait until fall to plant; Dave seconded, accepted by all.

**“IKE” Levee and Storm Update:** The preliminary design of the levee and pump station are 100% complete. The cost estimates for both of the projects have been updated and broken out into phasing for the IKE office to review. Both projects are on hold as the IKE office and DCEO are discussing additional funding and project phasing options.

**Water/Sewer:** Mayor Henshaw explained several council members have met with Gale Moore and toured the well. They discussed switching the treatment chemicals at the water treatment plant. MSA will submit and obtain the proper permit/approval from the EPA on the City's behalf for \$300.00. Jan made a motion to accept; Jeff seconded, accepted by all. Gale explained the EPA requires a CCR (consumer confidence report), which each customer must be notified. It was posted on the bottom of the June water bills, and is posted on the city's website. Gale explained currently EPA-water tests and PDC-sewer tests. Gale suggests having PDC do both water and sewer tests, he likes their reports and it would be convenient to have the same company do both. PDC costs more PDC-\$1,972 and EPA-\$1,524.74, however Gale likes PDC reporting better. Jan made a motion to accept PDC testing for sewer and water; Davina seconded, accepted by all. Gale mentioned a cross connection control survey that is required to be done every two years, it must be sent to each household.

**Police Department:** Chief Koch introduced Jacob Marlow to the council and citizens. He also reported the two new police officers are doing great.

**Police Department Tazor Policy:** Mayor Henshaw explained this policy will authorize the police officers to use a tazor with reasonable force to protect life and apprehend criminal offenders. The two new officers already have the additional education to carry a tazor. Davina made a motion to accept; Jan seconded, accepted by all.

**Streets/Sidewalks:** Davina mentioned the culvert at Boyd Shaw's needs to be repaired, it is hanging. Mayor Henshaw and George will meet with Boyd. George thanked Dave Hudson, Rob Doss and Joe Carle for helping with the sidewalks, he mentioned it was hard work and was done in a short amount of time. Jan mentioned she had several compliments on how nice they look.

**Campground (Lenover's):** John and TJ Lenover were banned from the campground last September. Tammy Lenover explained she had been with John for four years and he had not caused any trouble at the campground. She explained he was arrested for trespassing at his campsite; in addition two other charges were filed but not for fighting. Chief Koch explained he did give John several warnings and he was being verbally abusive. Tammy explained the case was still pending. Chief Koch explained he could not discuss this matter as long as the case was still open. Tammy asked if when the court proceeding was over could they come back, she explained John has not been in trouble since the 2010 incident. Kristy Lenover explained that TJ had only been arrested once. Jeff explained as per the minutes he doesn't feel they should let them back into the campground. Jeff mentioned July 4, 2010 weekend there was several Lenover's banned for fighting. Chief Koch and Jeff suggested banning anyone that fights. Jeff made a motion to ban them indefinitely and that we must show support for the police officers by stop allowing people back in.; Bud seconded, accepted by all. Dave-yes; Bud-yes; Jeff-yes; Kae-yes; Jan-yes; Davina-abstained. Motion carried.

**Zoning: Small Town Tack & Treasures Shop Special Use Permit:** The zoning board conducted a public hearing on June 5, 2014 to discuss a special use permit for Carrie Shaw

to open Small Town Tack & Treasures Shop to be located at 905 Main Street. The Zoning Board approved the special use permit with the stipulation they would not be allowed to park big trucks. One of the neighbors did not want someone parking large equipment on the property. Kevin explained if a truck was parked there it would be moved first thing the next morning. There was much discussion regarding the entrance off Main Street. Kevin explained he would know more about where the entrance would be once the house is demolished. He is going to try to keep the big trees on the boulevard. Jeff made a motion to accept without the parking stipulation; Bud seconded, accepted by all. Kathy Wheeler explained the neighbor was concerned about the parking because the city doesn't make other residents keep their yards cleaned up.

**Prevailing Wage Ordinance:** Davina made a motion to accept; Jan seconded, accepted by all.

**Financial Expense Report:** Dave made motion to table until next month; Bud seconded, accepted by all.

Jan made a motion to adjourn; Davina seconded, accepted by all.

Time: 7:50pm

Terri Gibson  
City Clerk