

Keithsburg City Council Minutes
Held at 302 S. 14th Street
January 11, 2016

Mayor Henshaw opened the Meeting at 6:30 PM

Pledge of Allegiance

Davina Logsdon Resignation: Mayor Henshaw read Davina's letter of resignation as Alderman at Large. Donnie made motion to accept; Don seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Physically Present: Alderwomen- Jan Occhi and Lisa Wessels; Aldermen-Donnie Cox, Ronnie Brock, and Don Truitt. Absent: None

Also Present: Mayor Allen Henshaw, City Clerk Terri Gibson, PD Officer Christopher Defrieze, Water/Sewer Operator Gale Moore and Times Record Reporter Kasi Defrieze.

Mayor Henshaw reminded everyone that the deadline to put items on the agenda is 12:00pm (noon) the Thursday prior to the meeting. As per the Open Meeting Act the council cannot take final action (vote to approve) on any item(s) that are not posted on the agenda.

OLD BUSINESS

Revolving Loan Fund: The deadline for bids on the prior Willy's Saloon property was January 5, 2016 at noon and there were no bids received. Jan made motion to list the property with a realtor; Lisa seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; Ronnie-yes and Mayor Henshaw-yes. Motion Carried.

Generac Generator to run the wells: Gale had explained to the council last month that the current generator is approximately 40 years old and in need of repairs, however they cannot find parts for it. He also suggested that we should not run the pumps from the current generator as it could burn them up, plus the enclosure for the generator needs completely rebuilt. Gale received 3 quotes for a 3 phase 70KW generator and the lowest bid was for \$28,000 installed. George is meeting with AmerenIP on Thursday to determine the cost of installing natural gas. Ronnie suggested running it off a LP tank rather than natural gas. Jan made a motion to accept Tinkham's Electric bid for the \$28,000.00 plus the cost of either running natural gas or setting up a LP Tank; Ronnie seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Fire Department MABAS (Mutual Aid Box Alarm System) Ordinance: Jan made motion to accept; Lisa seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Streets/Sidewalks: Last month the council discussed purchasing slag rock to sell to the residents for their personal use and charge a fee per ton, plus a one-time delivery charge. Ronnie suggested using the CA6 rather than the slag because it will hold up better, plus raising the price from \$25 to \$30 a bucket with no limit. After much discussion Donnie made motion to sell CA6 rock to residence at \$25.00 per bucket and with a 3 bucket limit; Lisa seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Employee Raises: In the past G. Lyle and T. Gibson were given a .50 raise, however last month the council suggested evaluating each employee and giving raises accordingly. Mayor Henshaw mentioned he is working on a personal policy. After much discussion Donnie made a motion to give a 3% raise increase after conducting an evaluation on each employee, then make the raise retro-active to the first of the year; Jan seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Fire Department Equipment: Last month Kevin Zander asked the council to pay \$7,000 on new equipment for the fire department that must be purchased per OSHA regulations. The total cost of the equipment is \$14,000 and the fire department was going to pay the other \$7,000, however this subject was not on the agenda and therefore should not have been voted on. Mayor Henshaw asked the council to vote on this matter again. Donnie made motion to accept; Ronnie asked how much was in their accounts and Mayor Henshaw explained they had \$19,000 in checking and \$5,000 in savings; Lisa seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Public Comments: Kevin Zander suggested the council appoint Donnie on the committee for the fire district because he formerly was a member of the Lomax Fire Department.

Approve the minutes of last month meeting: Jan made motion to accept; Ronnie seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Authorize the Cash Receipts and Disbursements: Jan asked if Charles and Terri pay of \$900 out of RLF was monthly and Charles explained it was an annual payment. Don asked what the Cardmember Services payment of \$574.30 was and Charles explained it was for our accounting program update. Jan made motion to accept; Don seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Mayor Henshaw appointed and/or reappointed the following Committees:

Ballpark and Parks-Mayor Henshaw, Daymeon and Laura Yates, Jan and Lisa. Jan as Chairman.

Board of Health- Ronnie, Donnie and Lisa. Ronnie as Chairman.

Campground-Donnie Cox, Jan Occhi, and Ronnie Brock. Donnie as Chairman.

Economic Development-Jan, Don, and Lisa. Jan as Chairman.

Emergency Shelter-Allen/Elaine Henshaw, Mike/Jan Occhi, George Lyle, and Charles Reynolds. Charles as Chairman.

Gymnasium-Cindy Diehl and Mayor Henshaw. Cindy as Chairman.

Police-Ronnie, Jan, Lisa and Mayor Henshaw as acting police chief commissioner/chairman.

Streets and Sidewalks-Ronnie, Jan and Don. Mayor Henshaw as Chairman.

Finance Committee-Jan, Charles, Mayor Henshaw and Terri.

Revolving Loan Fund-Jan, Charles, Mayor Henshaw, Terri and Attorney Spears.

Jan made motion to accept the committees; Ronnie seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

“IKE” Levee and Storm Pump Grants: Jared from MSA Professional Services (Engineers) reported they are waiting on the results from the Archaeology and Architecture program in order to finalize the Environmental Assessment (EA). The EA, in turn, is required in order to complete other administrative processes such as property acquisitions. They are still working on some possible alternative solutions in order to use the sand stockpile as a soil mix for the levee. They will be discussing timeframe for

construction with IKE, as the IKE grant administration is transferring back to DCEO office. MSA intends to propose that two components of the overall project which are related to levee construction but are not dependent on the levee soil material be designed, bid, and constructed ASAP, so as to keep the project moving forward. These two components are the relocation of the sanitary lift station at 10th Street and the reconstruction of 16th Street.

Water/Sewer: Gale reported the total monthly gallons of water pumped was 1,352,600 and the average gallons a day was 46,600

Streets/Sidewalks: Ronnie suggested purchasing a rigid thumb for backhoe costing \$2,500.00 and hydraulic linkages switch around \$500.00. The switch is for being able to run the backhoe with CAT or CASE controls. Donnie made motion to accept; Lisa seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Fire Department: Mayor Henshaw appointed Donnie, Ronnie, Don, Jan and Kevin Zander to a committee to work with the fire department on creating a fire district. Our city attorney has suggested that we try and go in with surrounding districts. Jan made motion to approve the appointments; Don seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried. The committee will have their first meeting on January 31, 2016 at 2:00pm at City Hall.

Fire Department Applications: The city received an application from Randy Malcom and Addison Huston to join the fire department, however the applications were not on the agenda and therefore no action can be taken on this subject. The council didn't have any issues with the applications and they will be put on the agenda for next month.

Police Department: Officer Defrieze presented the council with a monthly report and explained there are pigs at Richard Carle's residents which is in the residential district and suggested the city send him a letter.

Water/Sewer: George explained they installed a new water line through the alley between 14th & Madison and 14th & Jefferson. Chris Weeks is now on his own water line. He also mentioned they have a water line break at 5th & Jackson Street.

Mercer County Senior Center Donation: C. Reynolds called the senior center and discovered there are seniors in town that are still receiving the meals on wheels. A letter asking for a donation and when he called he found out they do the meals on wheels. Residents pay \$3.00 a meal and/or a donation. Lisa explained they received a hot meal Monday, Wednesday and Friday, plus a bag lunch for supper and a bag lunch for Tuesday and Thursday. Genesis didn't renew their contract and now they are going to Monmouth to pick up the meals. Donnie made motion to donate \$250.00; Ronnie seconded. Donnie-yes; Jan-yes; Lisa-yes; Don-yes; and Ronnie-yes. Motion Carried.

Ronnie made motion to adjourn, Jan seconded, accepted by all.

Time: 7:37pm

Terri Gibson
City Clerk