

Keithsburg City Council Minutes
Held at 302 S. 14th Street
October 15, 2013

Mayor Henshaw will open the Meeting at 6:30 PM

Alderman Physically Present: Kae Stevens, Davina Logsdon, Jan Occhi, Jeff Gilmour, and Dave Hudson. Bud Laubach was absent. Also present were Charles Reynolds-Treasurer and Terri Gibson-City Clerk.

Minutes of last month meeting: Jan made a motion to accept; Jeff seconded, accepted by all.

Cash Receipts: Jan made a motion to accept; Dave seconded, accepted by all.

Cash Disbursements: Mayor Henshaw mentioned there was an additional bill in the amount of \$2,749.78 for the electrical repairs at the playground located at 6th & Main. Jan made a motion to accept; Jeff seconded, accepted by all.

MSA Professional Services (Engineers): Steve Haring was present to give the “IKE” Grant Updates.

“IKE” Street Project Update:

Steve presented Laverdiere Construction’s Pay Request #4 in the amount of \$298,042.66; due to AmerenIP taking so long to relocate the utilities he presented Change order #2 which is a time extension until December 20, 2013 for completion; and an amendment to the Owner Engineer Contract for on site fees changing from \$5,200 to \$9,200 which will be covered by the grant. Jan made a motion to accept; Jeff seconded, accepted by all.

The project is almost complete. Laverdiere plans to complete the asphalt transitions on the side streets this week. The City and MSA will be contacting AmerenIP to get the areas disturbed by the gas relocations restored in the near future.

“IKE” Levee and Storm Update:

Gtterracon recently completed the geotechnical field work (soil borings and detailed geotechnical report) on the current levee configuration. They anticipate the design element to be completed by mid-winter and construction to begin in the spring of 2014. The new storm water pump lift station project is following the same schedule.

“IKE” Comprehensive Planning:

They are currently working on a draft plan, first four chapters, will be presented to the Council at the November meeting for review. Nick Wagner, PE met with Steve Nylin and toured the wastewater treatment plant. Nick and MSA engineering staff are reviewing data and starting the initial phases for the facilities wastewater treatment facilities plan document.

MSA field staff has been in town inspecting the sanitary sewer manholes. Vendor procurement language for sanitary sewer cleaning & televising work has been sent to the IKE office for review and approval. Once approved by the IKE office, the city will be able to solicit bids from vendors to complete this

work. The council mentioned they would also like to be involved in this project, they will follow up with Steve Nylin and setup a time to tour the water and wastewater plant.

Water/Sewer: Mayor Henshaw explained several months ago the council approved updating to a 3 phase electrical panel at the lift station. However, when Steve Nylin asked for approval the cost of the service meter and pole hook-up was not included in the either quote for the project. Steve has an electrician setup to install the service ASAP and MVP is meeting with Steve on Wed. to discuss enlarging the work deck on the platform for the controls. The council would like to have get another quote if he hasn't already started. Davina made a motion to get a quote from (2) two electricians and give Allen the authority to hire the lowest bidder; Jeff seconded, accepted by all.

Fire Department: Joshua Howard presented the council with the title to a newer *Fire Truck and Ambulance*.

Police Department: Kae explained she is still receiving complaints about the kids riding the scooters on the streets. Officer Chandler will take care of this matter. Officer Chandler explained there would be some changes to the Speed Limit signs coming into town from all (3) three directions. The State mandates the speed limit must decrease by 10mph.

Streets/Sidewalks: Mayor Henshaw thanked Jimmy Sameigo the Mercer County Engineer who completed the city's 2013 Motor Fuel Program for the year and waived the \$671.88 engineering fee.

Streets/Sidewalks: Davina asked that all council members receive George Lyle's monthly report. Mayor Henshaw agreed to make sure everyone receives a copy with their monthly reports.

Sidewalks: Dave suggested pouring some new sidewalks (starting east of Casey's and maybe at the playground park). Davina made a motion to spend up to \$6,000.00 for sidewalk repairs and replacements; Jan seconded, accepted by all.

Campground: Jeff explained the carnival normally charges \$2500 for coming and setting up and he felt the least we should do was supply them with free camping. Jeff explained Jan paid for the vendors to camp at the campground and he felt she should be reimbursed. Davina didn't feel it was right to give the vendors free camping, simply because Donald Tippie was not allowed to camp for free camping after all the time he spent and the equipment Bubby supplied to get the campground opened. Dave made a motion to reimburse Jan \$120.00 for the cost camping fees out of the campground checking; Jeff seconded, accepted by Kae-yes; Jeff-yes; and Dave-yes; Davina-no; and Jan-abstained. Motion carried. Jan then wants the funds donated to the Fall Festival-Playground Fund.

Fall Festival Proceeds: Shaun Gilmour explained the gross income was \$5,586.18 and around \$2,500.00 of that was profit for the Playground Fund. Mayor Henshaw and the council thanked everyone for their help and support with the event. Jan explained they are still selling donor bricks if anyone is interested contact Jan and/or their will be an order form and more information on the Keithsburg.com website in the next few days. The small bricks-\$50; large bricks- \$100 and the t-shirts have been discounted to \$5.

Nuisance Ordinance Violations: Davina explained back in August she presented pictures along with a list of complaints she had received. They are all legitimate violations of the City's nuisance ordinance. She explained it is her duty as an Alderman to follow up on these complaint. Davina would like the police officer to follow up on the issues and she mentioned the DNR was in town last week and wrote a ticket for illegal burning

in which was money the city should have gotten. She feels they are failing as council members by not taking care of these issues. After much discussion Dave made a motion to give Bud Laubauh time to address these issues and report back next month; Jan seconded, accepted by all. Nuisance Ordinances are listed on the keithsburg.com website for everyone to view.

Vegetable Gardens on Buyout Properties: Richard Nylin has asked if he could utilize the property just north of him (11th & Jefferson) to have a garden next year. Ronnie Brock's buyout property. Davina made a motion to accept; Jan seconded, accepted by all.

Master Beautification Garden Project at City Hall: Donna Pinger was present and asked for any type of donations for the garden such as plants, flowers and/or ornaments. She has suggested any of the following: a bench to place under the tree, decorative stones in honor of a loved one, thinning flowers from an overgrown garden at home, spring annuals, and/or a monetary donation for purchasing future flowers/plants. An Eagle Scout project for the garden has been requested. Donna has purchased a great deal of the plants on her own because she lost a lot of plants due to her accident and not being able to get the plants in the ground in a timely manner. Shaun Gilmour offered to make her a bench.

Museum: Donna is going to start working to complete the School Room in the museum, and she is working on a new room known as the Business/Commerce Room. The room will showcase all the businesses and companies from 1930-1960. In addition it will include the religious history of the Churches. Plus, the railroads will be included in the Commerce Room. Heating is still an issue. Mayor Henshaw suggested having George look at the furnace. Davina made a motion to have Blick and Blick inspect all the furnaces and get them running if possible, Jan seconded, accepted by all. *Museum Volunteers are needed contact Donna Pinger if you are interested in helping her.*

Ideas for Jackson Street: Deanna Tippie was present and suggested putting in a golf course or driving range on the vacant FEMA properties on Jackson Street. The council thought this was a good idea, however they suggested waiting until after the levee plans are completed and see what areas are available.

Buyout Properties Update: Melonie McLaughlin asked for an update on the vacated buildings in the buyout project. Terri explained we are waiting on clearance from the Historical Society on the building located on Main Street and several other properties are having problems with title work. As the properties are closed the asbestos testing is being completed, along with AmerenIP disconnecting the gas and electric. This will speed up the demolition process at a later date. George and Steve need to get together on the water and sewer disconnects. Nila Carle mentioned people are trespassing in the buyout properties.

Trick or Treat: Dave Hudson suggested approving trick or treat every year on October 31st from 6:00pm-8:00pm; Davina seconded, accepted by all. Davina mentioned the Fire Department will also be serving hot chocolate and hot dogs from 6:00pm-8:00pm.

Jeff made motion to adjourn, Dave seconded, accepted by all.

Time: 8:23pm

Terri Gibson
City Clerk