

Keithsburg City Council Minutes
Held at 302 S. 14th Street
April 11, 2016

Mayor Henshaw opened the Meeting at 6:30 PM

Alderman Physically Present: Donnie Cox, Dave Hudson, Jan Occhi, Don Truitt and Lisa Wessels. Absent: Ronnie Brock. Also Present: Chuck Reynolds-Treasurer, Terri Gibson-Clerk and Gale Moore-Water/Sewer Operator.

Pledge of Allegiance

Approve the minutes of last month's meeting: Jan made a motion to approve; Dave seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Authorize the Cash Receipts and Disbursements: Jan made a motion to approve; Donnie seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

OLD BUSINESS (from last month's meeting):

Roof Bids: Mayor Henshaw explained we are waiting on 2 other bids.

Open Prior Willy's Saloon 2 Bids Received: Peter Chronos-\$1,500 and Pat Wilson and Marianne Gotaas-\$5,007.61. Dave mentioned the building needs a lot of work and felt we should consider the bid. Lisa was concerned the building would continue to sit there abandoned, and it is the first thing people see when they pull into town. After much discussion. Don made a motion to table until next month; Lisa seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Bucket of Rock: Last month the council agreed to sell residents a bucket of rock for \$25.00 however it is costing the city \$25.65 a ton (a bucket is roughly a ton) for the rock. Lisa made a motion to approve to raise to \$30.00 a bucket with the 3 bucket a year maximum per year; Don seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Personnel Policy: Mayer Henshaw asked the council to consider amending the personnel policy giving the permanent part-time employees ½ of the permanent full-time benefits, excluding insurance. Lisa made a motion to approve; Dave seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried. He also suggested making it mandatory for employees to have random drug testing. Don made a motion to approve; Jan seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

NEW BUSINESS:

D.A.R.E. Program Donation: Dusty Terrill was present and explained he has been teaching the D.A.R.E. program to 5th graders for 3 years. He goes to the school in uniform once a week for 10 weeks. As part of the program he teaches the students the importance of their decision making, plus how alcohol and drugs effects their health. At the end of the class they have a graduation ceremony and everyone receives a t-shirt, pizza and diplomas. The funding for this program is from private donation and a trivia night. Dusty is asking Towns and

Townships for donation this year. Donnie made a motion to donate \$500.00; Don seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-abstained because she is sits on the D.A.R.E. board. Motion carried.

IKE Levee and Pumps: Steve Haring from MSA was present and gave an update on the timeline with the grants from August 2010 to date. He also mentioned that JoLaine Miner from DCEO Grant Manager is meeting with Mayor Henshaw, Terri and MSA on March 18, 2016 to review the projects, responsibilities, and to request a final closeout date of December 31, 2017.

Water/Sewer: Gale explained the generator is installed and up and running, he suggests we setup an annual maintenance agreement with Galesburg Electric.

Fire District: Kevin Zander explained they conducted an open meeting a couple of weeks ago and it was decided to make their own district. The lawyer needs to have a letter on city letterhead with signatures from all the council members. They are working on Bald Bluff Road for the south boundary line. The next Fire District Meeting will be Saturday April 30th at 2:00pm.

Fire Department: Mayor Henshaw suggested having the fire department present an updated members list of all the volunteers for the fire trucks and ambulance service, including their titles, job descriptions and/or duties and a copy of their valid driver's license. He would also like to know who all has completed the required training. Don also suggested that they submit an updated list monthly as to who is active and anyone who is no longer a member of the department. Mayor Henshaw explained the Fire Marshall's Office would like this to be done so they can update their records also, as of right now they have numerous outdated members listed. The council agreed. Lisa mentioned the members should pay closer attention to their speed while responding to calls.

Campground: George explained the trees are being trimmed at the campground.

Streets and Sidewalks: Donnie suggested trading off the John Deere front mount mower. It is the oldest one and has at least 2,000 hours. Mayor Henshaw wants more mowing done with the bush hog mower. All of the bigger FEMA lots should be mowed with the bush hog. Donnie will give an update next month. Donnie also suggested purchasing another trailer to pull behind the mower, then mowing can be done in 2 separate locations at the same time. The council agreed.

Campground: Charles mentioned he had purchased metal numbers for the campsites and they are looking for volunteers to help paint the top of posts and attach the numbers. Lisa mentioned her son Patrick would volunteer. Carolyn Geertz explained they had business cards made this winter to hand out to the campers.

Campground Improvements: Donnie suggested getting bids for the bathhouse improvements. He suggested making 2 separate showers by laying concrete block walls. Donnie will get some bids for next month's meeting.

Mosquito Spraying: Lisa would like to see the city spray for mosquitos this year. She explained New Boston has their own sprayer and they spray themselves. Terri mentioned the city has a sprayer also, George and Lisa will give an update next month.

FEMA Lot Committee: Jan explained the committee has completed the FEMA lot Garden, Parking and Yard agreement forms and would like council approval. Jan made a motion to approve the Adopt-A-Lot Agreement; Lisa seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Veteran's Memorial Park Committee: Zelpha Allen explained it will take one year or more to complete and it will be expensive. They would like to build a park similar to the one in the City of Aledo. The location for the park would be at 402 Main Street (old bank building). The location is in the Flood Zone, however they are hoping the new levee will be built and flood waters won't be an issue. The park will have a Vietnam Theme,

honoring 2 KIA (killed in action) Veterans-Ronald Crose and Robert Halloway. Kassi Defrieze will help them with grant money and they will be selling bricks (\$100 small) to raise funds, accept donations and have fund raisers.

Flags at the cemetery: The large flags are put out for the following holidays: Memorial Day, July 4th and Labor Day. Jill Dennison has been putting the flags out for about 10 years and she is not going to do it anymore, the city is looking for a group of volunteers. Mayor Henshaw will make some phone calls.

Jan made a motion to go into closed session to discuss personnel; Donnie seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Police Officer Training: The city received an application from Jacqueline Smith who is currently a dispatcher and an auxiliary officer for Henderson County Sheriff's Department. If the city agrees to send her to Part-Time Police Officer training she is willing to pay for all of her own expenses. Jan made a motion to hire and send her to the school and if she doesn't graduate and/or pass the physical she will agree to pay back the cost of the schooling, plus she must agree to work as a police officer for the city for a minimum of 2 years; Lisa seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Water/Wastewater Operator Application: One application received from William Pinger, Jr. The council discussed hiring William and paying him minimum wage and start training with George and/or Gale for now. He would start schooling when the next available classes begin and will receive mileage and minimum wage during schooling, it will be mandatory for him to sign an agreement that he will maintain the water and wastewater plant for a minimum of 10 years following graduation. After receiving his water license, the city will pay him \$850.00-month salary and after receiving his wastewater license the city will pay him \$1,000-month salary. Jan made a motion to approve; Donnie seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Part-Time Summer Help: Lisa made a motion to hire Robert Doss @ \$10.00 an hour and Curtis Dewese @ \$8.25 an hour at Mayor Henshaw discretion, Donnie seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Donnie made a motion to adjourn, Don seconded. Donnie-yes; Dave-yes; Jan-yes; Don-yes; and Lisa-yes. Motion carried.

Time: 9:32pm

Terri Gibson
City Clerk